

Elwood St Kilda Neighbourhood Learning Centre Incorporated Annual Report 2015



ESNLC is a community based organisation for adult education and community support. We provide affordable social, educational and recreational activities in our community in a warm and welcoming environment.



Elwood St Kilda Neighbourhood Learning Centre inc.
87 Tennyson St (PO Box 57)
Elwood, VIC 3184
esnlc@esnlc.com.au 9531 1954

Vision

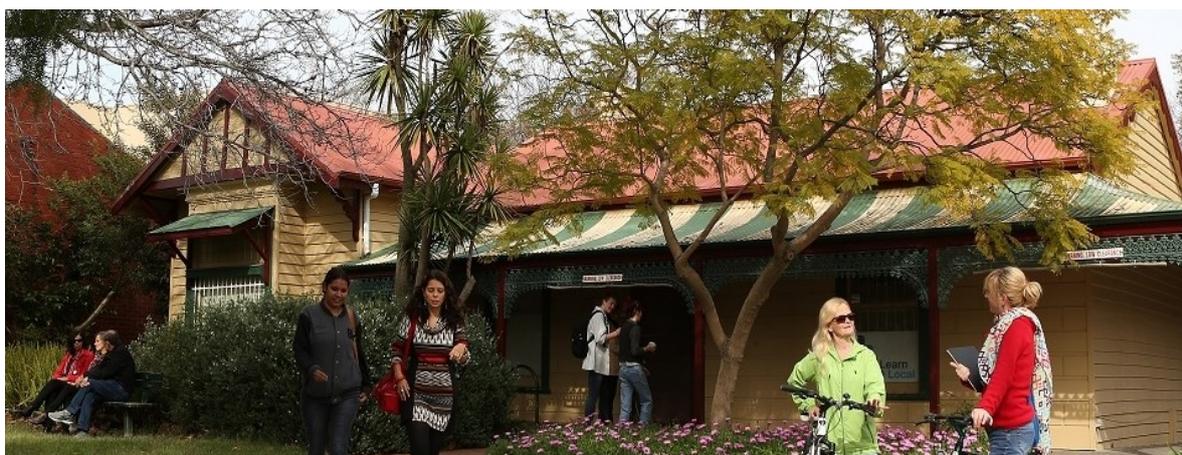
To be a warm, vibrant and inclusive hub, supporting, educating and empowering members of the Elwood and St Kilda communities, with links to surrounding communities.

Mission

To provide a quality learning environment and opportunities for community connection through the active commitment of the ESNLC committee, staff, teachers and volunteers.

Overview

Elwood St Kilda Neighbourhood learning Centre (ESNLC) has provided services to the local community for 31 years. The centre is among other things a Registered Training Organisation (RTO) conducting accredited and non-accredited vocational training. Literacy, English as a Second Language (ESL), and various levels of computer training are our strengths. Whilst we rely on individuals to take up our services, we also work in partnerships with local employment and social support organisations to develop learning programs that work towards building community resilience, educational pathways and social capital. Learning and connecting into community demonstrably improve people's life chances, mental health and positive community engagement.



ESNLC gratefully acknowledges the funding it receives from the Victorian Government through the DET (formerly DEECD) & DHHS (formerly DHS), from the City of Port Phillip & our other generous sponsors and donors.

Table of Contents

Overview	2
Chair's Report	6
Staff and Volunteers	4-5
Treasurer's Report.....	7
Manager's Report	8
Community Development Report.....	10
Roomers Project Report	11
Occasional Childcare Report.....	13
Financial Statements.....	14-21
Auditor's Report.....	22
Members.....	25
Photos	26



Committee of Management January 2015– December 2015

Chair:	Jane Touzeau
Treasurer:	Guillaume Steiner
Secretary:	Lynne Wittner
Committee Members:	Penny Digaletos
	Ruth Avery
	Mary Hall
	Cate Newman
	Gary March (ex officio)
	Simone Jamieson (ex officio)



Staff

Office

Manager:	Gary March
Community Development Coordinator:	Simone Jamieson
Accounts:	Helen Graber
Roomers:	Philippa Armstrong

Education

EAL:	Vivien Atkins
EAL:	Sheema Pasha– Bouzas
EAL:	Annette Shilton
Creative Writing:	Philippa Armstrong
Hero's Journey:	Karen McKnight
Computers/ Digital Literacy:	Tanya Vessey

Childcare

Monday, Tuesday & Thursday:	Annamaria Dowling
Wednesday:	Jody O'Connor
Casual Childcare Worker:	Carlee Hutton

Health and Wellbeing

Yoga Tuesday:	Monica Fleck
Yoga Thursday:	Penny Digaletos
Art Therapy	Damien Curtain



WalkingGroup
Craft
Hero'sJourney
Computers
SpanishRoomHire
Yoga EnglishIpadLessons
Internet club
French RoomersMagazine
ToyLibrary
SignLanguage

Volunteers



Ant Bridgeman

Len Wittner

Chris Carter

Ellen Yao

Ping Yiing Lee

Sherry Westley

Anneleen Mampaey

Joyce Kana



Mitsuki Kon

Yuki Antonopoulos

Susan Buda

Susan Burke

Vadhana Anil Ram

Veronica Altschuler

Carolyn Masel

Stephanie Burton



Helen McDonald

Fenella Peters

Kristy Madison

Britta Duthowski

Wioletta Rybczyk

Neil McLean

Amanda Watson



Helena Kallaur

Miriam Mournir

Heather Ramsay

Lisa Costello

Chair's Report



Jane Touzeau

Vision: “ To be a warm, vibrant and inclusive hub, supporting, educating and empowering members of the Elwood and St Kilda Communities, with links to surrounding communities.”

Committee: Stella Hughes (resigned), Lynne Wittner, Guillaume Steiner, Cate Newman, Ruth Avery, Mary Hall, Penny Digaletos, Jane Touzeau (chair), Gary March & Simone Jamieson (ex officio).

Throughout the year the committee has been harmoniously and productively engaged, with 9 committee meetings and one AGM (celebrating 30 years of community management) held, and progress was made on all fronts. We were sad when Stella Hughes resigned after making a huge contribution as Treasurer, and grateful that she was able to give Gui Steiner a thorough understanding of house finances before she left.

Preparations for the RTO audit commenced in January, thanks to Lynne for her initiative and dedication over several months, which lead to re-registration until 2020.

The committee engaged in further strategic planning assisted by regional Neighbourhood House Networker Wendy Haims, and RTO font of knowledge, Lance Coughlin.

The profile of the house has been raised by letterboxing, Volunteer Expo, improved communication within the house, the volunteer program, announcements in the local paper, a full page of Divercity featuring Penny's yoga pose, a film of the house by Cate Newman and Clancy which is now on our website, and of course the website greatly improved by Yiing. We held our inaugural members' dinner which was fun and enabled members to get to know each other. Viv Parry, a volunteer with the Galliamble art program, spoke delightfully of her childhood memories of living next door to the House. Thanks to Gui and Poets Garden for achieving an additional rain water tank to add to the sustainability of the house and the garden through the Well Waters Program, and co-operation from City of Port Phillip. Simone, Cate and I attended the Association of Neighbourhood Houses and Learning Centres Annual Conference in Geelong. We appreciate the longstanding relationship with the Elwood Toy Library and other local groups who continue to make the House their home.

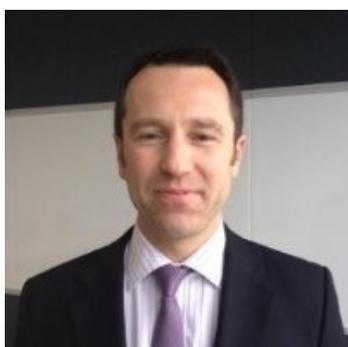
We have appreciated support from and connection with other organisations and groups. Daylinks placed a community car here in February and local volunteers came forward to assist in this brilliant program. The courtyard has been rendered usable by the students from Berendale School, we are now a food collection point for the Asylum Seekers Resource Centre, and working with the Port Phillip Housing Association. We again participated in the community Christmas Tree Festival at Holy Trinity. We continued assisting Studio 106. Bendigo Bank held their AGM and awards night here in November and it was an inspiring gathering of so many of the volunteer groups doing great work in our community.

Thanks to our supporters and funders – DHHS, ACFE, CoPP, Bendigo Bank – for enabling the work of the House. There is a breadth of management skills required to provide pre-accredited and accredited education, childcare, and community programs and on behalf of the committee, all thanks to Gary and Simone for stepping up to meet a multitude of challenges in their roles.

Our Mission is “to provide a quality learning environment and opportunities for community connection through the active committee of ESNLC committee, staff, teachers and volunteers” and I am proud of all the efforts by all parties to realise this Mission and our Vision throughout the year.

Jane Touzeau

Treasurer’s Report



Guillaume Steiner

The ESNLC made a profit of \$21,083 for the 12 months January 2015 to December 2015. This marks the return of an operating surplus after successive periods of loss. This profit compares very favourably to the loss of \$42,669 for the 18 months July 2013 to December 2014. The degree of this turnaround is very encouraging since the 2015 budget projected an operating loss of \$14,006. I’d like to commend the hard working staff and volunteers for their significant role in making this happen.

Special recognition for this acceleration into surplus is in order. First, efforts by my predecessor, Stella Hughes, to make sure that ESNLC’s financial procedures were sound as well as ensuring production of financial information to the Committee of Management that was both accurate and timely for decision making. Second, the efforts of both Gary and Simone at the helm of day-to-day operations around the House should be applauded for bringing stability and growth.

It is important to be mindful that ESNLC is still undergoing a rebuilding process so we need to make sure that we don’t become fiscally complacent. There is still plenty of work to be done to ensure we improve our financial position further in order to cement ESNLCs viability. Our aim is to continue being able to serve the needs of the local community well into the future.

I would also like to express my appreciation to the volunteers, staff and committee members who have assisted me in my role as Treasurer throughout my term.

The audited financial reports for the 12 months January 2015 to December 2015 included in this AGM report show the details of the income and expenditure for the period as well as the financial position as at 31st December 2015.

Guillaume Steiner

Treasurer

Manager's Report



Gary March

Elwood St Kilda Neighbourhood Learning Centre ('the House') has had a productive period since the last Annual General Meeting (AGM). At the last AGM I stated that we were going through a consolidation phase, now we are beginning to grow and develop. Our revenue has continued to rise and we are getting back to the levels of ACFE funding that previously had about 5 years ago.

We have renewed our licence as a Registered Training Organisation (RTO) and though completed this year we now hold our Childcare Licence in our own name.

This period has been challenging but also invigorating and satisfying as the House continues to be an integral part of the Elwood Community.

I have now been in the role of Manager for nearly three years, and it has been a time that I have enjoyed immensely working with the Staff, Committee of Management, Volunteers, Students, and our Users. During my time as Manager I am reminded daily of the superb job our Staff, Committee of Management and Volunteers do in keeping the House functioning and serving the Elwood Community. It has been a privilege to be associated with such a great team and it is with regret that I announce that I am in the process of finding a replacement for my position.

The House has a number of partnerships that have been developed, enhanced or commenced with other organisations, such as Galiamble, Elwood Toy Library, Park Towers, Elsternwick Estate, City of Port Phillip, City of Bayside, South Port Day Links (SPDL), Port Melbourne Neighbourhood House, Port Phillip Community Group, Jewish Care, Glen Eira Learning Centre, Adult Community and Further Education, Victorian Government, AA, Toyota, Neighbourhood Houses Victoria (NHV), Community House Network, Berendal School, Port Phillip Housing Association, Asylum Seeker Resource Centre and Port Phillip Inclusion Partnership. These partnerships have in some way benefitted the House, to expand what we offer and have increased the integration of the House into the broader Elwood, City of Port Phillip and Victorian communities.



Galiamble Indigenous Men's Art Therapy work

The House has continued to be a respected and influential member of our local community, with our Staff taking up influential roles within the Community, such as Simone Jamieson leading the organisation for the City of Port Phillip Volunteer Week Expo and growing this event from not only a recruitment of volunteers but to celebrate those volunteers within the City of Port Phillip and Philippa Armstrong for her work with Rooming House tenants to produce the highly acclaimed Roomers Magazine to mention a few. , in delivering our highly successful Seniors Week Celebration and the numerous partnership arrangements we have developed. Internally we have now run two Graduation Ceremonies for our students and the success has been reflected by our Special Abilities Painting Class who now look forward to this day when they can demonstrate to their families what they have achieved over the year.

The House has continued to deliver both accredited and pre-accredited courses. In the period we have increased the number of hours of pre-accredited training delivered. In 2015 we were funded for 7,400 hours and delivered in excess of 8,500 hours, rising to funding for 8,100 hours for 2016. These increases in funding and delivery have been the result of a broadening of the courses we have offered and in replenishing hours sacrificed in previous years to gain new courses.

Now that the House has returned to positive cash flow, the challenge for the House is to continue to grow and grow it must to remain a viable organisation within our local community, I leave that for the next manager to whom I wish all the best.

My special thanks to the Committee of Management, Staff, Volunteers, funding providers, sponsors and users; without whom we could not be the organisation we are delivering the quality and friendly service to the Elwood Community and beyond.

A special thanks must go to Simone who has taken on an increasing burden in the running and administration of the House as I have had to reluctantly reduce my involvement, she has been a fantastic support.

Gary March



EAL Students at the Alumni graduation



Helen offering sandwiches at the Senior's festival



Before



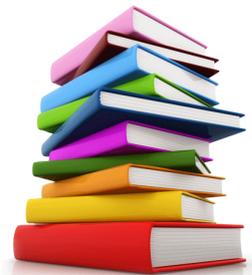
During



After



Amazing Teachers



Clipart

Community Development Coordinator's Report



Simone Jamieson

This has been another exciting and propelling year that has led us to greater capacity and participation. The evident growth is due to the input of many, many people who are committed to making ESNLC a vibrant and nurturing place for local community members to belong. These people are Staff and supporters, such as the Committee, members and volunteers. I am grateful to be part of such a generous and considerate team.

Two major projects helped shape 2015 as a massive year for us. The first was our involvement and leadership in the Port Phillip Volunteer Expo 2015 and the other was the inception of ARCS (Applied Reception and Customer Service) training in our Centre which was an adaptation of the training model developed by Port Melbourne Neighbourhood Centre. These two projects have been quite involved but have really benefited community members who wanted to participate, leading to better education and employment opportunities. It also means we have a very welcoming reception at the house which is what makes people come back and back again.

We continued to put on our notorious Seniors Festival Tea Party, End of Year Student Celebration and held an exciting 30th Birthday/AGM during the year. These events are a wonderful opportunity to connect with the community in a social way reaffirming inclusion for all participants and members.

We increased partnership with various organisations throughout the year which meant we were able to achieve and deliver more services than ever before.

Berendale School students were introduced to us by a committee member and we were lucky enough to have their input into redeveloping the courtyard which many people now get to enjoy.

In partnership with Port Phillip Housing Association we were able to extend our scholarship fund program to include many residents who have benefited from the important courses we run such as Hero's Journey and Computer training.

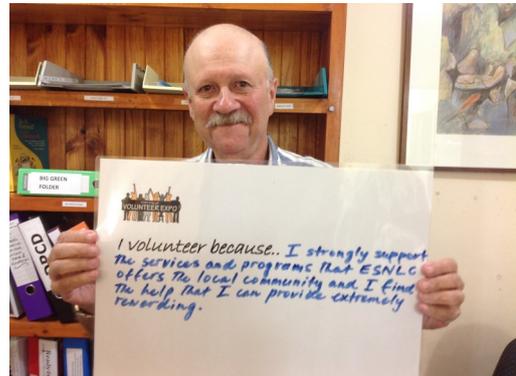
SouthPort Day links continue to house one of their community transport cars at the Centre.

Asylum Seeker Resource Centre now have us a drop off point for non-perishable food. This has been a brilliant partnership and making donations have been easier for people who live nearby.

Occasional Childcare, Neighbourhood House, Learn Local and RTO compliance and reporting have been new tasks that I have been involved with this year and it really has opened my mind up to the plethora of jobs required back of house. Our varying service delivery obligations and funding models require a level of detail that has been developed over time and I find this extremely interesting and I look forward to getting better at it.

Our volunteering program at the Centre is continually improving. We are very fortunate that we are able to recruit, induct and retain volunteers quite easily. I personally want to give a huge thanks to each and every volunteer who comes and works hard at the Centre and makes the place a brighter place to be. Helena has been a supervisor of the on-the-job trainees/volunteers and has helped enormously in streamlining some of the office processes we have in place. Thank you wonderful volunteers!

I appreciate the support from the Committee and Staff who allow me the opportunity to gain professional development and understand the importance of promotion and networking within the sector. I definitely look forward to more rewarding challenges and triumphs for the house and community because that's what makes us resilient.



Simone Jamieson

Roomers Project Report



Philippa Armstrong

The Roomers project now in its twentieth year!

A community arts/creative writing project for the rooming house community and homeless.

Highlights from 2014/2015

Workshops

The Roomers workshops run forty-eight weeks per year. They are held at the St Kilda library.

Continuity is so important and for a number of participants, Roomers is the only regular weekly activity they attend. Student numbers continue to remain healthy averaging between 8 – 14 students per class. Numbers have remained consistent all year.

Outreach

Monthly Writing Workshops at 482 Williamstown Rd.

12 Monthly creative writing sessions and delicious hot breakfasts cooked on the barbie

Launch of Willie Rd writing booklet: A shed with no walls, a one-year writing project between Roomers and PPCG at 482 Williamstown Rd, Public Housing Block, Port Melbourne

City of Voices

Roomers ran a block of three classes for City of Voices group, an accessible community theatre group, auspiced by the Port Melbourne Neighbourhood House. The classes explored ideas of reincarnation and intergenerational connections.

Arts Access : Write Local – Developing Writing Opportunities for People with Mental Health Issues and Disability

Philippa presented at an all-day forum at the Wheelers Centre. The day was organised by Arts Access, Public Libraries Victoria and a number of mental health services. The key issue discussed on the day was how to build better links between libraries and community organisations to create writing opportunities for people with mental health issues.



Weekly writing workshop



Roderick Waller and Wendy Butler

Spoken Word Performances

The participants of Roomers like nothing better than to perform in public. This year they participated in:

Four ***Five minutes of fame*** events, an open mike night held at the St Kilda Bowling Club. Four Roar lounge events, cabaret style nights held in various rooming houses in Port Phillip put on by RoarHouse: a community based arts initiative which addresses barriers to participation in community arts and culture for those at risk of isolation or social exclusion.

Educational Pathways

The links between community education programs continue to increase with students moving between Roomers, Hero's Journey, Reception Training, Voices of the Southside, PPHA programs and other courses and activities. It is creating a vibrant network with some students developing clear vocational pathways.

Have A Go

Have a go is a partnership between ESNLC and Bayside Library Service. It is funded through the Bayside Community Grants. Have a go is fortnightly arts, music and movement series of workshops for children and their families living on the Elsternwick Estate. The classes are run by a qualified art therapist who works with the children to explore their emotional and inner life in a safe environment. This program has been running successfully and is now in its ninth year.

The needs of the Elsternwick Estate families to have access to this type of program was identified jointly by ESNLC and the Bayside Library Service. The project has also attracted volunteers to run a homework club, enriching the program further. The program promotes social cohesion, cultural inclusion and encourages pride of place. It addresses the needs for parents to engage with their children in a supportive, safe and fun environment which fosters confidence, creativity and family coherence. A regular presence on the estate has shown that positive relationships can be formed and further educational and vocational needs identified in an ongoing and organic manner.



Have a go Art Therapy at Elsternwick Estates



Occasional Care Report



Jody O'Connor Annamaria Dowling

There's never a dull moment in the childcare room. You will find children very busy at play, together and individually. We also have a seemingly constant stream of visitors. Due to the nature of occasional childcare we have had many families coming and going over the past year. Some stay for the long haul whilst others move on, usually to long day care.

We provide care for children in a relaxed small group. I believe this is a beneficial for the children as this is often the children's first experience of being separated from their parents. The maximum number of children we can care for on one day is seven. However, unless there is a volunteer working with us, we can care for no more than five children.

Most children settle fairly quickly after a couple of sessions. Others take more time, as all children are individuals and therefore react differently.

We have children of parents studying in our English classes on a regular basis. Members of the community also use the service. Some families have a permanent or regular booking while others use the service casually. Recently we have had more community members using the service.

I'd like to take this opportunity to thank our wonderful volunteers Ant and Susan who have made such a great contribution helping in the room. When we have volunteers we are able to take the children outside to the park, which they love. The presence of children in our neighbourhood house helps to make it feel like a home.

Jody O'Connor.



Wataru is happy with his creativity



Profit and Loss Statement

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Elwood St Kilda Neighbourhood Learning
Centre

Profit & Loss Statement

January 2015 To December 2015

ABN: 22 616 363 473

Email: accounts@esnlc.com.au

Income	
Human Services	\$52,919.61
Grants CVN	\$1,250.00
DET (was DEECD)	\$72,647.00
Donations Roomers	\$819.55
Grants Roomers	\$47,334.64
Membership ESNLC	\$167.00
Donations	\$747.00
Grants Programs	\$21,914.10
Rent Income	\$46,487.50
Computer Access	\$3,543.54
Student Fees	\$25,544.00
Child Care	\$17,443.50
Yoga Classes Income	\$16,236.50
Miscellaneous Income	\$550.00
Total Income	\$307,603.94
Total Cost of Sales	\$0.00
Gross Profit	\$307,603.94
Expenses	
Labour Costs	
Staff Amenities	\$757.77
Staff Prof Development	\$1,032.02
Superannuation	\$17,570.27
Wages & Salaries	\$193,306.33
Annual Leave (P&L)	\$281.66
Long Service Leave	\$1,460.99
Workers' Compensation	\$3,379.33
Subcontractors	\$20,470.50
Total Labour Costs	\$238,258.87
Other Costs	
Supplies/Office/Computers	\$3,175.64
Advertising/Printing	\$2,917.70
Internet	\$599.90
Bad Debts	\$1,030.00
Programs	\$12,031.71
General Expenses	\$16.41
Bank Fees & charges	\$982.69
Workshop Roomers	\$50.00
Photocopier usage /rental	\$3,560.25
Printing Roomers Magazine	\$10,290.00
Dues & Subscriptions	\$898.18
Depreciation	\$3,886.00
Doubtful Debts	-\$1,350.00
Insurance	\$1,279.01
Legal & Accounting	\$2,224.17
Auditor Remuneration	\$1,800.00
Postage & Shipping/Delivery	\$479.49
Telephone	\$2,460.19
Telephone 106	\$48.19
Gas	\$1,221.21
Electricity	\$2,977.68

To be read in conjunction with Audit Report to Members dated 7 April 2016

Profit and Loss Statement continued

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Elwood St Kilda Neighbourhood Learning
Centre

Profit & Loss Statement

January 2015 To December 2015

ABN: 22 616 363 473
Email: accounts@esnlc.com.au

Total Other Costs	\$50,578.42
Total Expenses	\$288,837.29
Operating Profit	\$18,766.65
Other Income	
Interest Income	\$2,319.11
Total Other Income	\$2,319.11
Other Expenses	
Interest Expense	\$2.33
Total Other Expenses	\$2.33
Net Profit/(Loss)	\$21,083.43

To be read in conjunction with Audit Report to Members dated 7 April 2016

Balance Sheet 2015

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Elwood St Kilda Neighbourhood Learning
Centre

Balance Sheet

As of December 2015

ABN: 22 616 363 473
Email: accounts@esnlc.com.au

Assets

Current Assets		
Cash On Hand		
Bendigo Bank x0758	\$50,782.28	
ANZ 2635-93717	\$217.42	
ANZ 2635-94226	\$127.15	
Petty Cash	\$475.76	
CBA	\$870.00	
Bendigo Term Deposit One	\$72,058.72	
Deposits Paid	\$354.90	
Float Childcare	\$50.00	
Float Student Fees	\$30.00	
Undeposited funds	\$139.99	
Total Cash On Hand	\$125,106.22	
Total Current Assets		\$125,106.22
Other Assets		
Debtors	\$1,602.50	
Debtors - Other	\$200.74	
Total Other Assets		\$1,803.24
Prepayments		\$1,080.00
Property & Equipment		
Furniture & Equipment		
Furniture & Fixtures	\$38,926.41	
Office Equipment	\$35,662.21	
Accumulated Depreciation	-\$66,700.66	
Total Furniture & Equipment	\$7,887.96	
Other Non-Current Assets		
RTO Licence	\$9,440.17	
Total Assets		\$145,317.59
Liabilities		
Current Liabilities		
Creditors	\$4,492.61	
Accrued Charges	\$3,000.00	
GST Liabilities		
GST Paid	-\$769.00	
Total GST Liabilities	-\$769.00	
Payroll Liabilities		
PAYG Withholding Payable	\$1,622.00	
Total Payroll Liabilities	\$1,622.00	
Provision for Annual Leave	\$5,413.30	
Provn for Long Service Leave	\$12,185.66	
Other Current Liabilities	\$1,929.77	
Total Current Liabilities		\$27,874.34
Long-Term Liabilities		
Provision for Long Service Lea	\$0.45	
Total Long-Term Liabilities		\$0.45
Total Liabilities		\$27,874.79
Net Assets		\$117,442.80
Equity		

Balance Sheet continued

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Elwood St Kilda Neighbourhood Learning
Centre

Balance Sheet

As of December 2015

ABN: 22 616 363 473
Email: accounts@esnlc.com.au

Retained Earnings	\$96,359.37
Current Year Surplus/Deficit	\$21,083.43
Total Equity	\$117,442.80

To be read in conjunction with Audit Report to Members dated 7 April 2016

Notes to Financial Statements

ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC **Notes to the Financial Statements** **For the Year Ended 31 December 2015**

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The Financial Statements cover ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC as an individual entity. ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC is an Association incorporated in VICTORIA under the Associations Incorporation Act 1981.

Basis of Preparation

The Financial Statements are general purpose Financial Statements prepared in accordance with Accounting Standards, Australian Accounting Interpretations and the Associations Incorporation Act 1981.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in Financial Statements containing relevant and reliable information about transactions, events and conditions. Compliance with Australian Accounting Standards ensures that the Financial Statements and Notes also comply with International Reporting Standards as issued by the IASB. Material accounting policies adopted in the preparation of these Financial Statements are presented below and have been consistently applied unless otherwise stated.

The Financial Statements have been prepared on an accruals basis and are based on historical costs, modified where applicable, by the measurement at fair value of selected non-current Assets, financial Assets and financial Liabilities.

The Financial Statements were authorised for issue by the Members of the Association.

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and Bank overdrafts. Bank overdrafts are shown within borrowings in current Liabilities on the Statement of Financial Position.

Provisions

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Notes to Financial Statements continued

ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC Notes to the Financial Statements

For the Year Ended 31 December 2015

Employee Benefits

Provision is made for the Association's liability for Employee benefits arising from services rendered by Employees at the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

Employee benefits payable later than one year have been measured at the current nominal value.

Superannuation contributions are made by the Association to Employee Superannuation Funds and are charged as expenses when incurred.

Long Service Leave is recognised once an Employee reaches six years of service.

Sick Leave and Time in Lieu are not recognised in the accounts.

Accounting Policies

Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.
Freehold land and buildings are measured on a cost basis.

Plant and Equipment

Plant and equipment are measured on the cost basis and are therefore carried at cost less accumulated depreciation and any accumulated impairment.

In the event the carrying value of Plant and Equipment is greater than the estimated recoverable amount, the carrying value is written down immediately to the estimated recoverable amount. A formal assessment of the recoverable amount is made when impairment indicators are present.

Repairs and maintenance are charged to the Income Statement during the Financial period in which they are incurred.

Depreciation

The Depreciation method and useful life used for items of Property, Plant and Equipment reflects the pattern in which their future economic benefits are expected to be consumed by the Association.

Depreciation commences from the time the Asset is held ready for use. The Depreciation method and useful life of Assets is reviewed annually to ensure they are still appropriate.

Notes to Financial Statements continued

ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC **Notes to the Financial Statements** **For the Year Ended 31 December 2015**

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of the reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are included in the income statement. When revalued Assets are sold, amounts included in the revaluation reserve relating to that asset are transferred to retained earnings.

Financial Instruments

Recognition and Initial Measurement

Financial Assets and financial Liabilities are recognised when the entity becomes a party to the contractual provisions of the instrument. For financial Assets, this is equivalent to the date that the Association commits itself to either purchase or sell the Asset (ie Trade date accounting adopted).

Financial instruments are initially measured at fair value plus transaction costs except where the instrument is classified ' at Fair Value through Profit or Loss', in which case transaction costs are expensed to Profit or Loss immediately.

Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that are transferred to the Association, are classified as Finance leases.

Finance leases are capitalised by recording an Asset and a Liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the Association will obtain ownership of the Asset or over the term of the lease.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a Liability and amortised on a straight-line basis over the life of the lease term.

Notes to Financial Statements continued

ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC
Notes to the Financial Statements
For the Year Ended 31 December 2015

Revenue and Other Income

Revenue is measured at the fair value of the consideration received.

Interest revenue is recognised at amount received. ~~4-acc used~~

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at the end of the reporting period and where outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

Revenue not yet expended is shown as Funds in Advance under Other Liabilities.

All revenue is stated net of the amount of goods and services tax (GST).

Trade and Other Payables

Trade and other payables represent the Liabilities at the end of the reporting period for goods and services received by the Association that remain unpaid. The balance is recognised as a current Liability with the amounts normally paid within 30 days of recognition of liability.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from or payable to, the ATO is included with other receivables or payables in the Statement of Financial Position.

Comparative Figures

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

Auditor's report

ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC
Independent Auditors' Report
to the Members of
ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC

Report on the Financial Report

We have audited the accompanying financial report of ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC (the association), which comprises the statement of financial position as at 31st December 2015, the statement of comprehensive income, statement of changes in equity, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Associations Incorporation Act 1981 and for such internal control as the committee determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

Independence

In conducting our Audit, we have complied with the relevant provisions of Australian Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

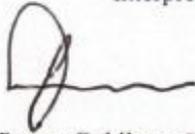
Auditor's report continued

ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC
Independent Auditors' Report
to the Members of
ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC

Opinion

In our opinion, the financial report of ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC is in accordance with the Associations Incorporation Act 1981, including:

- i. giving a true and fair view of the Association's financial position as at 31st December 2015 and of its performance for the year ended on that date; and
- ii. complying with Australian Accounting Standards (including Australian Accounting Interpretations).



Trevor Golding CPA AGIA Regd Company Auditor
Keith Golding & Associates Pty Ltd
264 St Kilda Road St Kilda Vic 3182

Dated this 7th day of April 2016

Statement by Members of the Committee

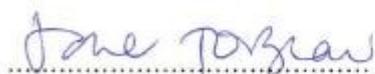
ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC
Statement by Members of the Committee

The Committee has determined that the Association is not a reporting entity and that this special purpose financial report should be in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee as set out in the accompanying financial statements:

1. Presents a true and fair view of the financial position of ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC as at 31/12/2015 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that ELWOOD ST KILDA NEIGHBOURHOOD LEARNING CENTRE INC will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



President: Jane Touzeau



Treasurer: Guillaume Steiner

Dated: 27/4/2016

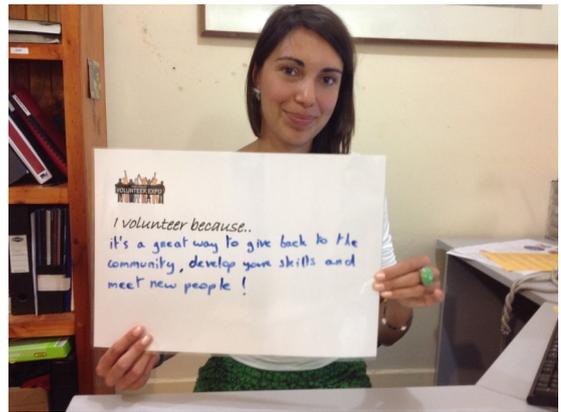
Members

2014—2015					
Mampaey	Anneleen	Gary	March	Cesar	Gurman
Yuki	Antonopoulos	Helen	McDonald	Simon	Hall
Philippa	Armstrong	Neil	McLean	Mary	Hall
William J	Ashton	Miriam	Mendas Da	Paul	Harper
Vivien	Atkins		Costa	Elizabeth	Hickman
Ruth	Avery	Anne	Murphy	Simone	Jamieson
Ruth	Avery	Cate	Newman	Stephen	Jones
Carmel	Barker	Jody	O'Connor	Eilis	Kelly
Elise	Bertret	Vivian	Parry	Altaf Allan	Khan
Leah	Bloch	Sheema	Pasha- Bouzas	Mitsuki	Kon
Delia	Bradshaw	Patricia	Reeve	Ping Yiing	Lee
Bill	Bradshaw	Natalie	Ross	Jurgen	Lippmann
Susan	Burke	Greg	Smith	Eva	Manks
Chris	Carter	Guillaume	Steiner	Gary	March
Meni	Christofahis	Jenny	Stockly	Millicent	Matthew
Angela	Coffey	Jane	Touzeau	Manuela	Mayer-Nitsche
Penelope	Digaletos	Tanya	Vessey	Helen	McDonald
AnnaMaria	Dowling	Jenny	Webb	Neil	McLean
Benedicte	Durand	Ross	Weetman	Miriam	Mendes da
Hickman	Elizabeth	Len	Wittner		Costa
Eva	Fabian	Lynne	Wittner	Cate	Newman
Fergal	Fegan	Ellen	Yao	Jody	O'Connor
Catherine	Fernando			Viv	Parry
Chambers	Fleur		2016	Fenella	Peters
Peter	Gourlay	Philippa	Armstrong	Lisa	Porter
Helen	Graber	Juliette	Armstrong	Kate	Ross
Marg	Griska	William	Ashton	Joe	Sehee
Mary	Hall	Vivien	Atkins	Gui	Steiner
Simon	Hall	Ruth	Avery	Jane	Touzeau
Thomas	Hall	Carmel	Barker	Chris	Tunnock
Stella	Hughes	Delia	Bradshaw	Terry	Volz
Simone	Jamieson	Ant	Bridgeman	Ross	Weetman
Gardner	Janet	Saskia	Butin	Len	Wittner
Kai	Jensen	Christopher	Carter	Lynne	Wittner
Lippmann	Jurgen	Meni	Christophakis	Ellen	Yao
Mitsuki	Kon	Yana	Di Pietro		
Madison	Kristy	Penny	Digaletos		
Relton	Leaver	Paul	Fisher		
Ping Yiing	Lee	Diane	Gabarit		
Alice	Loomans	Peter	Gourlay		
Vedezsby	Lynn	Helen	Graber		
		Margaret	Griska		

2015 in photos



ARCS trainees on the job



Anneleen is one of our wonderful volunteers



Student Celebration 2015



Tanya teaching the very popular Ipad class



Simone testing the PPVE tshirts



Port Phillip Volunteer Expo 2015

Partnerships and events

ASYLUM SEEKER RESOURCE CENTRE FOODBANK

New drop off location!

Elwood St Kilda Neighbourhood Learning Centre

Monday - Friday 9.30am - 4.30pm
87 Tennyson Street Elwood 3184 | 03 9531 1954

The ASRC Foodbank operates as a free grocery store for asylum seekers who have nowhere else to turn for food and basic shopping items.

Over 600 asylum seekers and their families visit the Foodbank each week and a half rely on us as their sole source of food. This highlights the responsibility we have to our clients to ensure that enough healthy and safe food is in consistent supply.

To ensure that every asylum seeker visiting the Foodbank has enough food to last the week the Elwood St Kilda Neighbourhood Learning Centre is now a drop off point for donations. The donations will be delivered to the ASRC Foodbank weekly.

Great items to donate

- Dried fruit, nuts & seeds
- Healthy snack foods
- Canned chickpeas
- Canned sardines, tuna & salmon
- Pasta sauce
- Green tea, black tea & instant coffee
- Spreads - peanut butter, tahini & jam
- Spices
- Coles or Woolworths giftcards
- Dishwashing detergent
- Shaving items
- Shampoo and conditioner
- UHT full cream milk
- Honey (in small jars)

Facebook.com/ASRCFoodbank
asrc-org.au

Acknowledgements

Thank you to the Learn Local organisations and regional office staff who provided support, advice and feedback to assist in the development of this resource.

The publication has been created by the Inner Melbourne VET Cluster (IMVC) with the assistance of the Southern Metropolitan Regional Council of Adult, Community and Further Education (ACFE).

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1st edition 2015

Also published on www.education.vic.gov.au/training/providers/learnlocal

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MELBOURNE 3001

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The IMVC would also like to acknowledge the support of the Planning and Programming Network who provided valuable input throughout this project:

Advance
Ph: 03 5886 4623
www.advance.vic.edu.au

Learn Local

Doveyton Neighbourhood Learning Centre
Ph: 03 9791 1449
www.doveytoninc.net.au

Elwood St Kilda Neighbourhood Learning Centre Inc.
Ph: 03 9531 1954
www.esnlc.com.au

Langwarrin Community Centre Inc.
Ph: 03 9789 7653
www.langwarrincc.org.au

Lyrebird Community Centre Inc.
Ph: 03 9782 0133
www.lyrebird.org.au

Port Phillip Community Group Inc.
Ph: 03 8598 6600
www.ppcg.org.au

Inner Melbourne VET Cluster
www.imvc.com.au

STUDENT CELEBRATION 2015

We would like to invite you to join the Student Celebration

ELWOOD NEIGHBOURHOOD HOUSE

THURSDAY THE 10TH DECEMBER
AT 4:00PM - 5:30PM

Drinks, nibbles and live music!
Gaillable art display and sales!

Partners and children are welcome to attend in show of support.

Live MUSIC

RSVP by Monday the 7th of December.
Phone: 9531 1954.

Provided supported by:
e+snlc elwood+st.kilda
www.esnlc.com.au

Elwood St Kilda Neighbourhood Learning Centre Scholarship Fund

As part of its commitment to accessible education and support for disadvantaged learners in the Port Phillip community, the Elwood St Kilda Neighbourhood Learning Centre in collaboration with the City of Port Phillip is pleased to offer three individual scholarships for students per term throughout 2015.

If you would like to apply for a student scholarship placement for one of our courses please fill out an application form and a course enrolment form.



Contact Simone Jamieson for more information: 9531 1954 or email: co-ordinator@esnlc.com.au



e+snlc elwood+st.kilda



real life work skills in CUSTOMER SERVICE

ARCS TRAINING

DO YOU WANT A JOB IN CUSTOMER SERVICE OR RECEPTION BUT LACK TRAINING OR EXPERIENCE?

ARCS teaches real-life work skills in an on-the-job customer service environment, combined with classroom and project based learning.

More than 60% of ARCS graduates have successfully moved employment. This includes many who have been long-term unemployed or seeking training in a new work area.

Successful graduates are also given application and interview training along with work references.

More information on **9645 1476** PMNC or **9531 1954** ESNLC.

Training is free if you are unemployed.

ARCS Training is jointly funded by Department of Education (ACFE) and City of Port Phillip

Training provided at Port Melbourne neighbourhood house and Elwood St Kilda neighbourhood Learning Centre
www.pmcnc.org.au
www.esnlc.com.au

FIVE MINUTES OF FAME

5:30 - 8:30

Tuesday
17th
MARCH

OPEN MIC EXTRAVAGANZA!

ST KILDA BOWLS CLUB

FREE ENTRY + DINNER

For info or transport call Maggie on 8598 6604

Partnerships: Lyrebird Community Centre, Rotary, St Kilda Bowling Club, Port Phillip Community Group

ACKNOWLEDGEMENTS

Thank you to the Learn Local organisations and regional office staff who provided support, advice and feedback to assist in the development of this resource.

'Ready for Change' was developed as part of the ACFE funded, CAIF project, 'Discover Yourself!'

It was written by project co-ordinator Karen Manwaring and designed by Community of Practice (CoP) member Joanna Kozakiewicz. Valuable input came from the 'Discover Yourself!' CoP: Warren Duncan, Robyn Goetsman, Dale Macintosh, Karen McKnight, and Simone Jamieson from:

Port Melbourne Neighbourhood Centre
Ph: 03 9645 1478
www.pmcnc.org.au

Elwood St Kilda Neighbourhood Learning Centre
Ph: 03 9531 1954
www.esnlc.com.au

Port Phillip Community Group
Ph: 03 8598 6600
www.ppcg.org.au



e+snlc



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1st edition 2016

Also published on www.education.vic.gov.au/training/providers/learnlocal

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The Hero's Journey POP WORK

- Pathways to Career & Personal Success



The Hero's Journey is a practical and holistic motivational framework that can be applied to job search, to recovery programs or to any form of self-development to give direction, support and inspiration in challenging times.

Drawing on the work of Joseph Campbell, American scholar and academic, these workshops embark on an exploration of myth, film and literature to reveal the qualities of *The Hero* and the three stages of *The Hero's Journey* as they relate to ourselves, to discovering our life's work and to setting and achieving meaningful goals. *The Hero's Journey* is a call to adventure.

In addition to studying Campbell's theory, participants develop skills in creative journaling, therapeutic writing and goal setting strategies. They practice effective communication, create a professional digital media profile and blog, and explore and embark on pathways to paid work, volunteering, entrepreneurship and further study.

Where: Elwood St Kilda Neighbourhood Learning Centre, 87 Tennyson St, Elwood
When: Friday 10am-3.30pm - 9 weeks commencing 29th January 2016
Cost: Free
Bookings: Simone 95311954
Email: co-ordinator@esnlc.com.au

GIVE HAPPY LIVE HAPPY

Come and see the amazing volunteer work going on in our community.

Discover great volunteer opportunities for yourself.

PORT PHILLIP VOLUNTEER EXPO

3-7pm
Wednesday
6 May 2015
ST KILDA TOWN HALL

30 STALLS
DEMONSTRATIONS
TALK TO AGENCIES
ASK QUESTIONS
MEET VOLUNTEERS

www.pvvolunteerexpo.com/

Sponsors and Supporters

ESNLC Inc. is proud to acknowledge the support of the following sponsors and funders, whose contribution to our organisation supports us in the delivery of our service to the Port Philip community, we take this opportunity to thank them for their generous support.

Victorian Government — Funding through the Department of Education and Early Childhood Development (DEECD) and Department of Human Service (DHS).

City of Port Philip — Community Strengthening Grants Program, Service Agreements and Library hire.

Elwood Community Bank Branch (Bendigo Bank) — Support of the 'Computer room upgrade' through Community Grant funding.

Berendale School — Horticulture Students providing labour and maintenance for the Courtyard Project.

Bayside City Council— Supporting the 'Have a go' Art Therapy program

